



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including race, color, age, sex, religion, disability, or national origin.

Applicant Information												
Last Name			First			M.I.		Date				
Street Address					Apartment/Unit #							
City				State		ZIP						
Phone (s)				E-mail Address								
Date Available			Social Security Number			Date of Birth						
Position Applied for												
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
Are you employed now?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, may we contact your employer?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Type of Employment Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer <input type="checkbox"/> Temporary <input type="checkbox"/>												
Education and Office skills												
High School			Address									
From		To	Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>					
College or Trade School			Address									
From		To	Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Years of Typing Experience		Words Per Minute		Other Office Equipment Used			Printer <input type="checkbox"/> Copier <input type="checkbox"/> Fax <input type="checkbox"/> Scanner <input type="checkbox"/> Calculator <input type="checkbox"/>					
Computer Software and Hardware Experience												
Employment History												
<i>(List Present or most recent positions first)</i>												
Company					Phone							
Address					Name and Position of Supervisor							
Job Title				Starting Salary			\$		Ending Salary		\$	
Responsibilities												
From		To	Reason for Leaving									
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>		NO <input type="checkbox"/>					

Employment History (continued)

Company					Phone			
Address					Name and Position of Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company 2					Phone			
Address					Name and Position of Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company 3					Phone			
Address					Name and Position of Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			

Military Service

Branch					From		To	
Rank at Discharge					Type of Discharge			
If other than honorable, explain								

Pre-Employment Questionnaire

May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		

Disclaimer and Signature

I hereby authorize Rental Services, Inc./RSI Screening to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. This may also include a credit and criminal check. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

Signature		Date	
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